



Akron Municipal Court
Criminal/Traffic Division

Instructions: Complete the following form and file with the Akron Municipal Clerk of Courts – Criminal/Traffic Division, located at: 172 S. Broadway St., Akron, OH 44308.

City of Akron/State of Ohio

Case Number _____

vs.

Defendant

INSTRUCTIONS FOR SERVICE

To Clerk: You are hereby requested to make service upon the following by:

Certified Mail
FedEx
Regular Mail
Personal Service

Please serve the following pleadings:

Parties to be served:

Name: _____

Address: _____

City _____ State _____ Zip _____

Name: _____

Address: _____

City _____ State _____ Zip _____

Name: _____

Address: _____

City _____ State _____ Zip _____

Attorney (or pro se litigant)

Supreme Ct#