

# AKRON MUNICIPAL COURT SMALL CLAIMS PROCEDURES

Please Fill In: Form titled "Akron Municipal Court Small Claims"  
(PRINT) with the Plaintiff's name, address and telephone number;  
the Defendant's name, address and phone number;  
What the plaintiff alleges and the sum you are suing for  
Followed by a brief statement of why you are suing

In the section marked "Affadavit of Complaint's Claim"  
Print your name and date and then sign your name where  
it's marked signature.....**This must be done in front of  
a notary**

Filing Fees: \$101.00 for first defendant  
\$16.00 for each additional defendant

MAKE CHECKS PAYABLE TO:  
AKRON MUNICIPAL COURT

Mail Forms To: Akron Municipal Court  
Jim Laria, Clerk of Courts  
217 S. High Street  
Room 837  
Akron, OH 44308-1694

Mediation Hearing Schedule (as of 1/2016)

Saturday 8:30 a.m.  
9:15 a.m.  
10:00 a.m.