

**IN THE MUNICIPAL COURT OF AKRON  
SUMMIT COUNTY, OHIO**

CASE# \_\_\_\_\_

**Subpoena Civil Division**

\_\_\_\_\_  
Plaintiff  
VS.

Attorney \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_  
Defendant

Phone \_\_\_\_\_

TO \_\_\_\_\_

You are hereby required to be and appear before the **AKRON MUNICIPAL COURT/CIVIL DIVISION**, at the **Ocasek Building** in said **CITY OF AKRON, SUMMIT COUNTY, OHIO**, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ A.D., at \_\_\_\_\_ o'clock \_\_\_\_ M., to testify as a Witness in a certain case pending in said Court, wherein \_\_\_\_\_ Plaintiff, and \_\_\_\_\_ Defendant; AND FURTHER, to bring with you and produce at the time and place aforesaid:

and not depart the court without leave. Herein fail not under penalty of law, and have you then and there this Writ.

Said Court requires your said attendance on behalf of the \_\_\_\_\_ **WITNESS** my hand and seal of said court

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

**SANDRA KURT**  
Clerk of Akron Municipal Court

By: \_\_\_\_\_

Deputy Clerk

**SEE REVERSE SIDE FOR MORE INFORMATION**  
THIS SUBPOENA IS IN COMPLIANCE WITH RULE 45  
(as amended July, 1993)

**Process Server: Return This Writ to Clerk of Courts By Appearance Date**

**RETURN OF SERVICE - BAILIFF**

I received this Writ on the \_\_\_\_\_ day of \_\_\_\_\_  
20\_\_ at \_\_\_\_\_ o'clock \_\_\_\_ M. and served the person named therein  
On the day and in the manner indicated.

MILEAGE: \_\_\_\_\_ miles @ \_\_\_\_\_ TOTAL: \$ \_\_\_\_\_

DATE SERVED: \_\_\_\_\_

PERSONAL \_\_\_\_\_ RESIDENCE \_\_\_\_\_ NO SERVICE \_\_\_\_\_

\_\_\_\_\_  
**BAILIFF**

BY: \_\_\_\_\_ **DEPUTY**

**RETURN OF SERVICE – OTHER THAN BAILIFF**

I received this Writ on the \_\_\_\_\_ day of \_\_\_\_\_  
20\_\_ at \_\_\_\_\_ o'clock \_\_\_\_ M. and served the person named therein  
On the day and in the manner indicated.

PERSONAL \_\_\_\_\_

RESIDENCE \_\_\_\_\_

DATE SERVED: \_\_\_\_\_

\_\_\_\_\_  
**PROCESS SERVER**

Mo. Day Year

\_\_\_\_\_  
**ADDRESS**